

November 2017

## Standard Conditions for a Controlled Substance Licence

This fact sheet tells you about the conditions a Controlled Substance (CSL) is subject to. Any mention of you refers to the licence holder.

A CSL is required for the possession of vertebrate toxic agents, fumigants and explosives. Under Regulation 7.1 of the Health and Safety at Work (Hazardous Substances) Regulations WorkSafe can grant a CSL and make it subject to conditions.

These conditions reflect the competency of the handler for the controlled substance and assist in the administration of the authorisation (eg sellers and suppliers are required to verify that buyers have valid licences).

To notify WorkSafe under condition 2 and/or 4, please email: [csl@worksafe.govt.nz](mailto:csl@worksafe.govt.nz) stating your CSL number in the subject line.

WorkSafe imposes the following conditions on all Controlled Substance Licences granted under the Health and Safety at Work (Hazardous Substances) Regulations 2017.

1. When in possession of a controlled substance, you must comply with the Health and Safety at Work (Hazardous Substances) Regulations 2017.
2. You must remain fit and proper for the duration of your licence. Any matters that may affect your status as a fit and proper person must be reported to WorkSafe immediately.
3. You must have a current and ongoing work need that requires you to possess the controlled substances for the duration of your licence.

4. You must notify WorkSafe if you:
  - i. lose or damage your licence card, or
  - ii. change your residential address.
5. When purchasing or acquiring a controlled substance, you must provide evidence of your controlled substance licence to the seller or supplier.
6. You must also comply with the scope of certification listed on your certified handler compliance certificate.

Further conditions to an individual CSL may be added by WorkSafe and will be determined on a case-by-case basis.

**PUBLISHED: 1 DECEMBER 2017. CURRENT UNTIL REVIEW IN 2019.**