

# MINING AND TUNNELLING OPERATIONS NOTIFICATION AND REPORTING FORM

Health and Safety at Work Act 2015 and the Health and Safety at Work  
(Mining Operations and Quarrying Operations) Regulations 2016

(There is a separate notification form for quarries and alluvial mines)

## 1. Contact and legal details

### Operation details

Date: DD / MM / YEAR

Name of operator:

Name of mine or tunnel:

Nature of operation: (mine, tunnel, underground/surface, coal, gold)

Physical location: (and address if any)

GPS location:

Number of workers on site:

### Company details

Name of company: (and trading name if different)

Operating address: (and trading address if different)

NZ Business number: (if applicable)

Permit number: (if applicable)

### Mine/tunnel manager details

Name:

Address:

Email:

Work phone:

Mobile phone:

Type of certificate of competence held:

### Site senior executive details (if applicable)

Name:

Address:

Email:

Work phone:

Mobile phone:

Type of certificate of competence held:

### Person submitting form details

Name:

Address:

Email:

Work phone:

Mobile phone:

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New Zealand Government

## 2. Notification type

### Appointments

SSE/Acting SSE appointment (Reg 9 and Reg 12)

Manager/Acting manager (Reg 24)

### High-risk activities

Use the following link for [Notification of High-risk Activities](#) (Reg 229)

### Safety management

Draft PHMP (Reg 212)

Draft PCP (Reg 212)

Health and safety representative action (Schedule 3 Clause 9(5) of the Act)

### Operations

Mine operation commencement or recommencement (Reg 211)

Mine operation suspension or abandonment (Reg 211)

Mine operation installation of shaft or winding system (Reg 211)

Tunnelling operation or shaft that becomes an underground mining operation (Reg 211)

Proposed date: DD / MM / YEAR

Plans of mining operation (Reg 214)

Plans of a ceased mining operation (Reg 216)

### Reporting

[Record of notifiable events](#) (Section 23, 24 or 25 of the Act Reg 226/Schedule 5)

Investigation findings report (Reg 228)

Quarterly report (Reg 230/Schedule 8)

### Other

Request for exemption from requirements (Section 220 of the Act)

Other:

## 3. Additional information

### Acting mine/tunnel manager details

Name:

Address:

Email:

Work phone:

Mobile phone:

Duration of acting role:

### Acting site senior executive details

Name:

Address:

Email:

Work phone:

Mobile phone:

Duration of acting role: