

H&S rep transition training- Registrant details

Notes

- Having registrants provide full demographic material will help;
 - ensure that priority is given to current H&S reps working within target areas
 - ensure material developed is relevant to selected participants and
 - WorkSafe in identifying future products and services to better support H&S reps
- Employers/managers may register participants, they may also register themselves.
- Potential participant's will have varying degrees of literacy levels so a balance needs to be achieved on the level of registrant information being collected and not making it too onerous for registration. Some fields may well be optional.

Proposed data collection fields (excluding completion of training)

#	Information category	Detail
Registrant details		
1	Registrant name	First _____ Middle _____ Surname _____
2	Contact address	Street/Postal Box _____ City/town _____ Postcode _____
3	Contact Email	Email _____
4	Contact phone number -	Mobile _____ Landline _____
5	Preferred Contact <i>Please select</i>	Email <input type="checkbox"/> Phone <input type="checkbox"/> Postal <input type="checkbox"/>
6	Occupation/role	
7	Age Band <i>(Bands based on Statistics NZ 4 yr bands)</i>	15-24 <input type="checkbox"/> 25-34 <input type="checkbox"/> 35-44 <input type="checkbox"/> 45-54 <input type="checkbox"/> 55-64 <input type="checkbox"/> 65+ <input type="checkbox"/>
8	Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
9	Ethnicity	NZ European <input type="checkbox"/> Māori <input type="checkbox"/> Pacific Peoples <input type="checkbox"/> Asian <input type="checkbox"/> Middle Eastern/Latin American/African <input type="checkbox"/> Other [Please write in] _____ <i>(NB registrant may tick more than one)</i>
10	Elected H&S rep –	Yes <input type="checkbox"/> No <input type="checkbox"/> Other [Please write in] _____
11	Length of time as a H&S rep (within last 5 years)	0-1 yrs <input type="checkbox"/> 1-2 yrs <input type="checkbox"/> 2-3 yrs <input type="checkbox"/> 3+ yrs <input type="checkbox"/>

#	Information category	Detail
12	H&S rep training stage 1 completed	Year of completion _____
		Training provider _____ (list all providers including don't know?)
13	Other H&S rep training achieved (please tick)	Stage 2 <input type="checkbox"/> Stage 3 <input type="checkbox"/>
14	Verified training ? not sure about this	
Employer Details		
15	Approving Manager	Name _____ Email _____ Phone _____
16	Employer	Name _____ Postal Address _____
17	Industry group- (based on aggregated ANZOC codes)	Agriculture Arts and Recreation Services Construction and building Education and Health Electricity, Gas, Water and Waste Services Fishing and Shearing Services Forestry Manufacturing Mining Other Services Professional Public Administration and Safety Transport, Postal and Warehousing Wholesale and Retail Trade
Training Preference		
18	Training method preference	Face-Face (4hrs) <input type="checkbox"/> Online <input type="checkbox"/>
19	If face to face, training selected, select closest location to your workplace List all available locations?	Auckland <input type="checkbox"/> Wellington <input type="checkbox"/> Christchurch <input type="checkbox"/> Other <input type="checkbox"/>

Following training

Following training, should we ask participants to grade their perspective of worker participation practices? Suggest asking this question after participants have been exposed (through the training to duties of workplace participants i.e. PCBUS, workers)

How would you rate the level of worker participation (where workers have the opportunity to participate/contribute in shaping safe work) in your workplace

- 1 –
- 2 -
- 3 –
- 4 -
- 5 –

Need to determine descriptors for grades (SSRS may be able to assist)